

Retirement Fair Guide & Materials Order Form

The "Retire on Track" Guide & Materials from the National Credit Union Foundation contains electronic files of everything you need to hold a Retirement Fair to better prepare your members and staff for retirement. After your order is received and processed, you will be given a link via email to download the following "Retire on Track" electronic materials:

- Retirement Fair Guide (pdf) which covers:
 - Building a successful Retirement Fair program
 - Preparing to hold a Fair
 - Promoting the Fair
 - Fair Day
 - Experiential Learning
- The following Retirement Fair PowerPoint Presentations (ppt):
 - Fair Orientation
 - Booth Worker Training
 - Stage 3/Post Fair Presentation
 - Train the Trainer Presentation
- The following Retirement Fair webinar recordings:
 - Developing a Retirement Fair Program
 - Holding a Retirement Fair
 - Planning a Retirement Fair
 - Tracking, Measuring and Reporting your Retirement Fair
 - Training Retirement Fair Booth Workers
- Attendee Handouts (pdf)
- Booth Sheets (pdf)
- Booth Posters (pdf)
- Retirement Fair Surveys - during and after fair (pdf)
- Fair Sign-Up Sheets (pdf)



Item	Quantity
Retirement Fair Guide & Materials (\$500)	
Custom Retirement Fair Guide & Materials (\$575)	
<i>With the special custom option, after your order is processed, you will be contacted by Foundation staff to co-brand the Fair materials with your logo (everything except the Fair guide & webinars)</i>	

Donation Subtotal
 Additional Donation (optional)
 Total Donation

Please provide your contact information below:

Credit Union/Organization _____ Contact Name _____
 Email _____ Phone _____
 Billing Address _____
 City _____ State _____ Zip _____

Please mail your share draft/check/money order donation, please send payment along with a completed copy of this form to:

Payable to: National Credit Union Foundation
 Memo line: Retirement Fair
 Address: 5710 Mineral Point Road, Madison, WI 53705

Questions? Contact us at 608-231-4956 or ajohnson@ncuf.coop. NOTE: By ordering the Retirement Fair Guide and Materials, you agree to: not to reproduce, distribute or sell the material to any other party | not make any changes to any aspect of the fair operation or material without the written permission of the Foundation | ensure that all materials used in a fair are current | and provide the Foundation with data as outlined in the guide.